

# **SALT & ENSON PARISH COUNCIL**

**Meeting Held online Wednesday 1<sup>st</sup> July 2020 at 7.30pm via Zoom App**

## **Minutes**

### **Public open forum**

10 members of the public attended to discuss **20/32275/FUL – Land between Salt Lane and Sandon Road**

The applicant and her agent were welcomed along with the members of the public. The application was for the siting of four caravans and a community building on land owned by the applicant, for her occupation with her husband and five children. They are a local travelling family who have resided in Hopton all their lives.

The applicant and her agent addressed the meeting explaining the reasons why they have applied, citing the overcrowding at the applicants current site, the application was for the applicants family exclusively and that the applicants were long term local residents.

Several members of the public addressed the meeting individually and all raised significant concerns as to the suitability of the site. All strongly felt the site unsuitable for reasons of scale, geology, geography, road safety and for adverse effects on local businesses.

The prime concerns of the public who attended were

- The planning notice carried an address of the wrong parish
- The planning note was sited in a dangerous place to observe it
- The site was considered too small to accommodate the development
- Drainage of site poor leading to likely flooding
- Access of site poor
- Road safety would be compromised noting no passing points in the narrow lane
- Emergency service access would be difficult
- No footpaths in the lane endangers pedestrians
- Local businesses would be adversely affected

A resident read out a letter from MP Bill Cash who confirmed he would be happy to assist if required and had asked for this to be passed onto the Parish Council.

County Cllr J Francis before leaving the meeting at 8 p.m. suggested a site meeting led by Borough Cllr F Beatty, with the applicant and her agent to address the concerns.

The applicant from Lodge Croft also offered to answer any queries members of the public had – no questions were raised and he was thanked for attending. His family intend to renovate two disused buildings in the Parish.

After the public forum ended, Cllr R Walls summed up all concerns and thanked all for their comments.

### **1. Attendees and Apologies**

Attendees:

Acting Chair: Cllr B Clancy  
Cllr I Wimshurst

Cllr C Beardmore  
Cllr R Walls

Cllr J Starr

Outgoing Clerk Mrs L Horritt

Incoming Clerk DW Croxford

County Councillor J Francis present until 8 p.m.  
178/20

The meeting was quorate

Apologies: Borough Councillor A Harp, Borough Councillor F Beatty

## **2. Declarations of Disclosable Pecuniary Interests relating to items on the agenda**

- Cllr B Clancy declared a Pecuniary Interest in Agenda item 4 Planning Application 20/32275/FUL - Land between Salt Lane and Sandon Road

## **3. Minutes of the meeting held on 4<sup>th</sup> March 2020**

This was agreed as a true and correct record by all present.

## **4. To discuss planning applications received as below**

- 20/32275/FUL – Land between Salt Lane and Sandon Road
- 20/32431/FUL – Lodge Croft
- 20/32478/POTH – Outbuilding near lodge croft
- 20/31971/HOU – Brooklands

### **20/32275/FUL – Land between Salt Lane and Sandon Road**

Chair Cllr B Clancy left the meeting at this point and Cllr R Walls chaired this item for the meeting

Cllr R Walls summed up all earlier concerns expressed and minuted above, and after hearing views from each councillor present, the meeting unanimously resolved to register an objection to the proposals.

Chair Cllr B Clancy re-joined the meeting after this item concluded.

### **20/32431/FUL – Lodge Croft**

### **20/32478/POTH – Outbuilding near lodge croft**

The applicants wish to develop two derelict rural properties. Not visible from the road and with no footpath issues the meeting resolved to support the applications.

### **20/31971/HOU – Brooklands**

The meeting confirmed support to this new submission where the garage in the original submission had been resited.

## 5. To receive Financial Statement and Clerks report

- i) To approve financial payments, receipts and transfers including approval of hours worked by outgoing clerk

### Accounts for approval

#### Paid prior to the meeting

Paid To	Details	Amt	VAT	Total to pay
SPCA	Subs	128.00		128.00
Midlands News	Clerk Advert	129.00	25.80	154.80
Zurich	Insurance	380.11		380.11
T Moss	Flowers - Flower tower	34.00		34.00

#### TOTAL

696.91

C Heelis	Internal Audit 2019-20	37.50		37.50
L Horritt	Expenses Mar-Jun including audit mileage and zoom costs	70.02		70.02
L Bentley	Compost - Flower Tower (BC to provide receipt)	10.00		10.00
B Clancy	Dog Fouling bag boxes x 2	7.98		7.98
L Horritt	Hours worked Jan-Jun 20	497.30		497.30
HMRC	PAYE Q2	124.20		124.20

#### TOTAL

747.00

Total

1,443.91

#### These were approved by all present.

- ii) To receive and approve the financial statement and bank reconciliation  
The outgoing clerk circulated the financial statement and bank reconciliation reports and both were approved by all present.
- iii) To receive and note the internal audit report – This had been circulated prior to the meeting and was approved by all present
- iv) To agree the Annual Governance Statement – This had been circulated prior to the meeting and was approved by all present
- v) To agree the Annual Accounting Statements – This had been circulated prior to the meeting and was approved by all present
- vi) To approve Certificate of Exemption – This had been circulated prior to the meeting and was approved by all present
- vii) To confirm new Clerks Induction Training, SLCC Membership and other training as required within budget. **This was agreed by all present and that the current annual budgeted hours for the Clerk can be utilised in full, noting that there is still some headroom in the annual budget after payment to the outgoing clerk.**
- viii) To agree new cheque signatory for bank accounts. **Changes were agreed by all present, namely the removal of Cllr J Taft and the addition of Cllr J Starr. Cllrs R Walls and B Clancy to remain signatories. Incoming Clerk to arrange with PC's bankers, Lloyds Stafford.**

## 6. To approve standing orders, financial regulations, and risk assessment

These had been circulated prior to the meeting with no amendments from the previous year version and were resolved to be approved for 2020-21.

## 7. To discuss potential speed sign position at Hunters Court end of Salt and actions required

Cllr R Walls has discussed a reposition of the pole and speed sign. **The incoming Clerk will meet with Cllr R Walls on site to then advise the change to approver Tim Buxton** at Staffordshire County Council. It was confirmed that the Parish Council have ample additional funds and the cost of a pole and additional speed sign will be approximately £2389.

## 8. To discuss and agree replacement noticeboard outside the Hollybush and actions required

Notwithstanding the uncertainty of the future of the Hollybush Inn, noting the board is not on the pub land, was agreed by all present that **the incoming clerk will seek three quotations** for 2 sizes of board – 4 x sheets of A4 and 6 x sheets of A4.

## 9. To discuss Highways issues and note any requiring reporting

- Salt Lane– the surface has been remade in a very satisfactory manner.
- Gullies – Cllr R Walls advised there may be as many as 48 gullies (exact locations of all to be ascertained) in the village requiring attention. A resident has obtained one quote for £700 for emptying and **the incoming clerk to obtain two more quotes from local contractors to compare**. Was suggested by the outgoing clerk liaison with the Clerk at Weston might be useful to coordinate the work at a reduced cost.

## 10. To review correspondence received

Clerk to distribute.

## 11. To inform attendees of dates of future meetings

Next meeting Wednesday, Sept 2nd, Nov 4th at 7.30pm.

A decision will be taken nearer the time whether Zoom will be utilised or a Socially Distanced meeting in the Village Hall.

## 12. Meeting Close

The meeting closed at 9.30 pm with Mrs Horritt being very warmly thanked for all her work for the Council whilst in post.

Signed:  
Chairman  
Date:

Clerk: