# **SALT & ENSON PARISH COUNCIL**

# Meeting Held on Wednesday 4<sup>th</sup> September 2019 at 7.15pm at Salt Village Hall

# **Draft Minutes**

#### Public open forum

1 members of the public attended and had nothing additional to raise:

#### Stafford and Rural Homes Presentation – Rural Exception Sites

Harpreet Rayet – Assistant Director of Development attended from Stafford and Rural Homes to discuss Rural Exception Sites. He gave the Councillors some general background of how this works and explained that the Parish Council would need to decide whether they wish to move forward with a housing needs survey. Councillors felt that there were many issues including services, infrastructure and buses that needed to be addressed before more housing should be considered.

#### 1. Attendees and Apologies

Attendees: Chairman: Cllr J Taft
Cllr J Starr

Cllr C Beardmore Cllr B Clancy
Cllr I Wimshurst Cllr R Walls

Clerk Mrs L Horritt

1 member of the public was present

The meeting was quorate

Apologies: Cllr D Clancy, Borough Councillor A Harp, Borough Councillor F Beatty, County Councillor J Francis.

# 2. Declarations of Disclosable Pecuniary Interests relating to items on the agenda None required.

#### 3. Minutes of the meeting held on 3rd July 2019

This was agreed as a true and correct record by all present.

#### 4. Matters arising from those minutes (for information only)

The Clerk had written to Royal Mail about painting the postbox. The response received is that it is not permitted to paint it yourself and she has been provided with a contact to request for the painting to be carried out.

Cllr Walls agreed to receive the Lectern and the Clerk can now order this. Expected lead time is 8-10 weeks.

Dog fouling – there have been further issues with this and additional signs have been put in the village.

#### 5. To receive Financial Statement and Clerks report

i. To approve financial payments, receipts and transfers

#### To be paid:

Paid To	Details	Amt	VAT	Total to pay
L Horritt	Salary Q2	450.20		450.20
HMRC	PAYE Q2	11.80		11.80
Salt and Enson Pc	Transfer to reserve Account	380.00		380.00
Salt Village Hall	Hire x 3	72.00		72.00
L Horritt	Office Expenses	21.62		21.62

TOTAL 935.62

These were approved by all present

ii. To receive and approve the financial statement and bank reconciliation These were circulated to Councillors and approved. The Chairman and Clerk signed the bank reconciliation.

#### 6. To receive an update about SPCS Exec meeting

Cllr Clancy noted information had been provided about free pots from the Stone Lions which can be used as a central point for medicines in an emergency. They are also carrying out free blood tests for Prostate Cancer at the Stonehouse on 24th September.

## 7. To discuss empty homes in the Parish and actions required

The Bungalow in Salt has been empty since the previous owner died approx 12 months ago. The hedge is overgrowing and this was raised as a road safety concern. It was agreed to raise the property with the empty homes officer at Stafford Borough Council.

# 8. To discuss VE Day 75th anniversary and actions required

Following a discussion it was agreed that the Parish Council would consider a possible donation for refreshments once the Village Hall Managements Committee had discussed potential events.

#### 9. To discuss dog waste bag dispenser and actions required

The Clerk had circulated costing and on costs of this and it was felt that this was not needed at this time due to the on cost of purchase of bags of approx £1000 per year when free bags are available from Stafford Borough Council.

#### 10. To discuss Highways issues and note any requiring reporting

Overgrown willow tree – it has been raised that a dangerous willow tree is causing concern – it was suggested that one of the local residents may have a contact number for the owner. Clerk will follow up. Gully emptying – the Parish Council will look at costings for this and identifying the number of grids in Salt Village, Enson and on Sandon Bank. The Clerk agreed to speak to Weston as they were also looking into gully cleaning.

Speed sign – a site visit was held on Monday 2<sup>nd</sup> September with the residents affected by the siting of the sign. An amended position has been agreed which all 3 homes are happy with. Clerk will write to Mr Stubbs for confirmation of acceptance of this site.

#### 11. To discuss planning applications received

None received

## 12. To review correspondence received

Clerk to distribute.

#### 13. To inform attendees of dates of future meetings

Next meeting Wednesday November 6<sup>th</sup> at 7.30pm

#### 14. Parish Clerk resignation

Prior to the close of the meeting Cllr J Taft informed the Councillors that the Clerk has handed in her notice as she wishes to spend more time with her young family.

It was agreed to advertise the position in both notice boards, Compass Magazine, SPCA weekly bulletin and to consider the Stone and Eccleshall Gazette.

The close date for applications will be mid October and the current clerk has offered to continue until a new clerk is appointed and give a handover. The Parish Clerk was also asked to be available on the interview date to answer any questions candidates may have. This was accepted by the Council. It was agreed to advertise the position on 17 hours a month and the final salary offered will depend on experience of the candidate appointed within the scale level of the current clerk.

15. Meeting Close		The meeting closed at 8.35pm
Signed: Chairman Date:	Clerk:	