

SALT & ENSON PARISH COUNCIL

Meeting Held on Wednesday 3rd July 2019 at 7.30pm at Salt Village Hall

Draft Minutes

Public open forum

2 members of the public attended and had nothing additional to raise:

1. Attendees and Apologies

Attendees: Chairman: Cllr J Taft Cllr C Beardmore Cllr B Clancy
Cllr D Clancy Cllr J Starr Cllr I Wimshurst
Cllr R Walls Clerk Mrs L Horritt
2 members of the public were present

The meeting was quorate

Apologies: Borough Councillor A Harp, Cllr F Beatty

2. Declarations of Disclosable Pecuniary Interests relating to items on the agenda

None required.

3. Minutes of the meeting held on 15th May 2019

This was agreed as a true and correct record by all present.

4. Matters arising from those minutes (for information only)

Clerk to write to Royal Mail to request whether Parish can paint the letterbox.

Clerk to write to Brian Richardson to thank him for his help in relation to the lectern.

Enson Lane Grid – tarmac has been removed, the grid still requires emptying.

5. To approve standing orders, financial regulations and risk assessment as circulated.

These had been circulated and were approved.

6. To receive Financial Statement and Clerks report

i. To approve financial payments, receipts and transfers

To be paid:

Paid To	Details	Amt	VAT	Total to pay
L Horritt	Salary Q1	467.15		467.15
HMRC	PAYE Q1	16.20		16.20
SPCA	Cllr Training x 2	60.00		60.00
L Horritt	Office Expenses - incl dog signs/paper/envs	42.39		42.39
D Peel	Village Map	175.00		175.00
TOTAL				760.74

These were approved by all present

ii. To receive and approve the financial statement and bank reconciliation

The Financial Statement and bank reconciliation were approved.

7. To discuss website requirements as follows:

Operation London Bridge

It was agreed that no action would be required by the website designers to make changes to the website when the Queen, Prince Phillip and Prince Charles die. The cost of this is £35 per change.

Public Sector Bodies (Websites and Mobile Applications) (No 2) Accessibility Regulations

The Clerk updated the Council that new legislation will come into force and the Parish website will need to comply by Sept 2020. She will report further once she knows the amount of work required to be carried out to comply.

Training

It was agreed that Cllrs D Clancey and Starr would receive website training.

8. To receive an update about the Trent Collaboration Group and discuss actions required

Cllr J Taft and the Clerk had attended the group which was attended by most of the Parishes in John Francis area.

Cllr Taft noted that she had presumed it would take the format of finding contractors where you could then draw off the work when required. This was not the case and the Parish Councillors did not feel it was worth Salt continuing to attend.

9. To discuss dog fouling in Salt and actions required

Dog fouling in the village has increased. 2 signs have been purchased and placed on the Green and the verge opposite to try and make dog walkers aware. It was felt it is a minority of people doing this. It was agreed to discuss a dog bag dispenser at the next meeting despite the clerk noting that the oncosts of this for others parishes are approx. £1000 per year.

10. To discuss village map lectern progress, and further actions required

The final draft of the map has been circulated and the Clerk asked for any final amendments to be submitted by Mon 22nd July. She will then organise the fitting of this by Amey.

11. To discuss Highways issues and note any requiring reporting

Speed sign – funding has been successfully obtained by the Parish Council. The Clerk has obtained a cheaper quote from Amey for the installation of the pole and this was accepted by the Council. £900 will cover the installation of the speed pole and the lectern from item 10.

The Clerk noted that the speed sign supplier have summer shutdown from 1st to 20th August and she will liaise with a view to potentially receiving and fitting the sign late Sept - early October.

12. To discuss planning applications received

Rock Cottage 19/30685/HOU – there were no objections raised to the application.

13. To review correspondence received

Clerk to distribute.

14. To inform attendees of dates of future meetings

Next meeting Wednesday September 4th and November 6th at 7.30pm

Agenda items: Sept: VE day 75th Anniversary, gully emptying Jan 2020: website accessibility and action plan

15. Meeting Close

The meeting closed at 9.07pm

Signed:
Chairman
Date:

Clerk: