



# Salt and Enson

— PARISH COUNCIL —  
FOUNDED IN 1894

## Full Parish Council Meeting

On: Monday 1<sup>st</sup> July 2026  
At: Salt Village Hall, Salt  
From: 19:30

### Attendance

|                             |                               |                        |
|-----------------------------|-------------------------------|------------------------|
| Cllr Barbara Clamcy (Chair) | Cllr Jenny Starr (Vice Chair) | Cllr Charles Beardmore |
| Cllr Robert Walls           | Cllr Nigel Tonks              | Cllr Fred Scott        |
| Clerk – Mrs Nikola Evans    | MOP x 1                       | Vacant seat x 1        |
| Cllr K Aspin - SBC          | Cllr A Mynors - SCC           |                        |

### Minutes

| Item No. | Item                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                           |
|----------|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| 1        | <b>Attendees and Apologies</b><br><a href="#">Cllr Robert Walls - Accepted</a>                                                                                                                                                                                                                                                                                                                                                                                                                                 |
| 2        | <b>Resignation of previous Clerk /RFO and appointment of new Clerk/RFO</b><br><a href="#">RESOLVED to approve appointment of new clerk, Mrs Nikola Evans</a>                                                                                                                                                                                                                                                                                                                                                   |
| 3        | <b>Parish Councillor Vacancy</b><br><a href="#">Authorisation received from electoral team to co-opt</a>                                                                                                                                                                                                                                                                                                                                                                                                       |
| 4        | <b>To accept Declarations of Disclosable Pecuniary Interests relating to items on the agenda</b><br><a href="#">None received</a>                                                                                                                                                                                                                                                                                                                                                                              |
| 5        | <b>To consider signing and approving the minutes of the last Parish Council meeting held on 6<sup>th</sup> May 2026</b><br><a href="#">RESOLVED to approve as a true record by all that attended</a>                                                                                                                                                                                                                                                                                                           |
| 6        | <b>To review matters arising from those minutes (for information only)</b><br><a href="#">Nothing to note</a>                                                                                                                                                                                                                                                                                                                                                                                                  |
| 7        | <b>To discuss planning applications received as below</b> <ul style="list-style-type: none"> <li>Planning Application 26/42160/LDC - Willowmore House, 5 Ox Hill Barns, Willowmore Banks</li> <li>Lawful development certificate: Regularisation of existing barn conversion</li> </ul> <b>Stafford Borough New Local Plan 2025 - 2045: Scoping and Participation Consultation</b><br><a href="#">No objections received for either planning applications</a>                                                  |
| 8        | <b>Reports</b> <ul style="list-style-type: none"> <li>Report from County Councillor</li> <li>Report from Borough Councillor</li> <li>Report from Village Hall Committee</li> </ul> Update on telephone box refurbishments and Holly Bush noticeboard repair<br><a href="#">Cllr K Aspin reported on the following:</a> <ul style="list-style-type: none"> <li><a href="#">Local plan update</a></li> <li><a href="#">Stafford Town regeneration</a></li> <li><a href="#">Closure of Sandon Road</a></li> </ul> |
| 9        | <b>To receive Financial Statement and Clerks report</b> <ol style="list-style-type: none"> <li>To receive and approve the financial statement and bank reconciliation</li> <li>To approve financial payments, receipts and transfers</li> <li>Actions to regularise minor data governance compliance issues highlighted by Auditor</li> <li>Potential disposal of Canon Pixma G60 printer</li> </ol>                                                                                                           |



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|    |                                                                                                                                                                                                                                                                                                                                                                                                                                                           |                                     |            |            |                     |
|----|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-------------------------------------|------------|------------|---------------------|
|    | <b>Accounts for approval</b>                                                                                                                                                                                                                                                                                                                                                                                                                              |                                     |            |            |                     |
|    |                                                                                                                                                                                                                                                                                                                                                                                                                                                           |                                     |            |            |                     |
|    | <b>Paid prior to the meeting</b>                                                                                                                                                                                                                                                                                                                                                                                                                          |                                     |            |            |                     |
|    | <b>Paid To</b>                                                                                                                                                                                                                                                                                                                                                                                                                                            | <b>Details</b>                      | <b>Amt</b> | <b>VAT</b> | <b>Total to pay</b> |
|    | Clerk D Croxford                                                                                                                                                                                                                                                                                                                                                                                                                                          | GROSS Salary 1 April - 30 June 2026 | £806.36    |            | 806.36              |
|    | HMRC                                                                                                                                                                                                                                                                                                                                                                                                                                                      | Paye re above                       | £201.40    |            | 201.40              |
|    | Clerk D Croxford                                                                                                                                                                                                                                                                                                                                                                                                                                          | Expenses 1 April - 30 June 2026     | £148.80    |            | 148.80              |
|    |                                                                                                                                                                                                                                                                                                                                                                                                                                                           |                                     |            |            | 0.00                |
|    |                                                                                                                                                                                                                                                                                                                                                                                                                                                           |                                     |            |            | 0.00                |
|    |                                                                                                                                                                                                                                                                                                                                                                                                                                                           |                                     |            |            |                     |
|    | <b>TOTAL</b>                                                                                                                                                                                                                                                                                                                                                                                                                                              |                                     |            |            | 1,156.56            |
|    | <b>To be Paid</b>                                                                                                                                                                                                                                                                                                                                                                                                                                         |                                     |            |            |                     |
|    | Reimbursement to Councillor                                                                                                                                                                                                                                                                                                                                                                                                                               | Compost ans plants village planters | £75.00     |            | 75.00               |
|    | Reimbursement to Councillor                                                                                                                                                                                                                                                                                                                                                                                                                               | Paper and magnets                   | £10.75     |            | 10.75               |
|    |                                                                                                                                                                                                                                                                                                                                                                                                                                                           |                                     |            |            | 0.00                |
|    |                                                                                                                                                                                                                                                                                                                                                                                                                                                           |                                     |            |            | 0.00                |
|    |                                                                                                                                                                                                                                                                                                                                                                                                                                                           |                                     |            |            | 0.00                |
|    |                                                                                                                                                                                                                                                                                                                                                                                                                                                           |                                     |            |            | 0.00                |
|    |                                                                                                                                                                                                                                                                                                                                                                                                                                                           |                                     |            |            |                     |
|    |                                                                                                                                                                                                                                                                                                                                                                                                                                                           |                                     |            |            | 85.75               |
|    |                                                                                                                                                                                                                                                                                                                                                                                                                                                           |                                     |            |            |                     |
|    |                                                                                                                                                                                                                                                                                                                                                                                                                                                           | <b>TOTAL</b>                        |            |            | 1,242.31            |
|    | <b>RESOLVED to approve items I to II</b>                                                                                                                                                                                                                                                                                                                                                                                                                  |                                     |            |            |                     |
|    | Item III - Clerk advised to defer to a later meeting to enable checks by new clerk – <b>RESOLVED</b> to approve                                                                                                                                                                                                                                                                                                                                           |                                     |            |            |                     |
|    | Item IV – <b>RESOLVED</b> to approve the sale of the printer to David Croxford for the sum of £50, clerk to arrange invoice.                                                                                                                                                                                                                                                                                                                              |                                     |            |            |                     |
|    | <b>RESOLVED</b> for clerk to make arrangements to be added to the bank as a signatory and primary contact. Also to go ahead and make arrangements for the accounts to be accessed online.                                                                                                                                                                                                                                                                 |                                     |            |            |                     |
| 10 | <b>To discuss Highways issues and note any requiring reporting</b> <ul style="list-style-type: none"> <li>Update from office of Community Flood Officer, Severn Trent</li> <li>B5066 and Beaconside road closures and associated development works – <i>to include correspondence received from a member of the public and the Rt Hon Sir Gavin Williamson MP</i></li> <li>Request from Staffordshire County Council re Parish owned grit bins</li> </ul> |                                     |            |            |                     |
|    | Nothing to add from community flood officer, clerk will contact<br><br>Correspondence and update noted from the Rt Hon Sir Gavin Williamson MP, planned meeting to take place, Cllr Scott will attend to represent the parish council.<br><br>No new grit bins required all grit bins record as belonging to the county council<br><br>Cllr Scott reported culvert blocked again, clerk to chase.                                                         |                                     |            |            |                     |
| 11 | <b>To review correspondence received</b><br>To review correspondence already distributed and consider if any item requires further action on next agenda.<br><br>Nothing to note                                                                                                                                                                                                                                                                          |                                     |            |            |                     |
| 12 | <b>To inform attendees of dates of future meetings</b><br>To note dates of other future meeting during 2026 as follows: <ul style="list-style-type: none"> <li>Wednesdays at 7.30pm</li> </ul>                                                                                                                                                                                                                                                            |                                     |            |            |                     |



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|    | <ul style="list-style-type: none"><li>• 2<sup>nd</sup> September, 4<sup>th</sup> November</li></ul> |
|    | <a href="#">RESOLVED to approve</a>                                                                 |
| 13 | <b>Meeting close</b>                                                                                |
|    | <a href="#">20:16</a>                                                                               |