**SALT & ENSON PARISH COUNCIL**

**Minutes of Meeting Held Wednesday 5th July 2023**

**at Salt Village Hall, Salt at 7.30 pm**

The meeting began at 7.30 p.m.

**Public Open Forum** – One member of the public attended.

1. **Attendees and Apologies**

Attendees: Chair - Barbara Clancy,

Councillors J Starr, I Wimshurst, C Beardmore, R Walls, JD Scott, N Tonks

Stafford Borough Councillor Karin Aspin

Clerk DW Croxford

The meeting was quorate

Apologies – None

1. **Declarations of Disclosable Pecuniary Interests relating to items on the agenda**

Councillor Beardmore declared an interest in Item 7 – Donation to Village Hall

1. **Minutes of the meeting held on 10th May 2023**

This was agreed as a true and correct record by all present.

**4. Matters arising from those minutes**

None.

**5. New Disclosable Pecuniary Interest and Personal Interest Forms**

Completed.

**6 .Planning**

**23/37518/HOU Rock Cottage, I Salt Bank Road, Salt ST18 0BL**

**Erection of double garage with bonus room above.**

Concerns were raised regarding the height of the structure (6.75m), some 1m higher than originally sought and some 2m off the road surface. There were also concerns as to the proximity to the boundary hedge and whether that would be damaged if the building were constructed. It appears too not all neighbours were consulted. *Clerk to submit comments to SBC Planning.*

**Updates on Structures on Brick Kiln Lane and Rainbow Cottage, Salt**

Clerk had e mailed a reply to the SBC Enforcement Officer on 27th May after receipt of her initial comments – all circulated prior to the meeting. An update was requested before the meeting but no response received. Concern continues to be expressed as to the lack of progress made by SBC Planning Enforcement.

*Clerk to write to Borough Councillor Frances Beatty, as well as the SBC Enforcement Team, urging more progress*.

**Ongoing Development and attendant drainage/pollution problems at Park View, Sandon Bank**

Correspondence between the Clerk and CCDC Building Control, including an update from them, had been circulated prior to the meeting. There remains considerable concern re the increase in size of the property footprint with these developments and the lack of consultation on the planning matter from SBC throughout the lengthy period of the development. Concern also remains re the attendant drainage/pollution problems on neighbouring ground.

 *Clerk to remain in close contact with CCDC Building Control and also to seek support of Borough Councillor Frances Beatty before making contact with SBC planning who agreed the original permission.*

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**7. Reports**

* Report from County Councillor John Francis – no report received
* Borough Councillor Karin Aspin advised of the recent decision of the Planning Inspector re the Serco application to house asylum seekers. She also circulated a paper re the UK Shared Prosperity Fund B2B Grant Policy from Stafford Borough Council, already circulated before the meeting.

Councillor Beardmore did not take part in the following decision as the ground in question borders his land.

* Report from Village Hall Management Committee – Funding was requested from the Parish Council to landscape and re plant the external areas around the Village Hall to refresh the exterior, to compliment the new interior. The sum of £500 was sought based on costing received and circulated.

**All remaining present RESOLVED to donate £500 to the VHMC for that purpose.**

**8. To receive Financial Statement and Clerks report**

* + 1. To approve financial payments, receipts and transfers.

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| --- | --- | --- | --- | --- |
| **Paid prior to the meeting** |  |  |  |  |
| **Paid To** | **Details** | **Amt** | **VAT** | **Total** |
| 13 June Clerk | Net Pay 1 April - 30 June 2023 (incl £68 back pay) | £672.58  |   | 672.58 |
| 13 June HMRC | PAYE 1 April - 30 June 2023 | £163.00  |   | 163.00 |
| 13 June Clerk | Expenses 1 April -30 June 2023 | £110.60  |   | 110.60 |
|   |   |   |   | 0.00 |
|   |   |   |   | 0.00 |
|   |   |   |   | 0.00 |
|   |   |   |   | 0.00 |
|  |  |  |  |  |
| **TOTAL** |  |  | 946.18 |
| **To be Paid** |  |  |  |
| SLCC | Annual Membership £177 - to pay £55 | 55.00 |   | 55.00 |
|   |  - shared with Weston with Gayton |   |   | 0.00 |
|   |   |   |   | 0.00 |
|  |  |  |  |  |
|  |  |  |  | 55.00 |

These were approved by all present.

 The clerk had circulated the financial statement and bank reconciliation reports and both were approved by all present

* + 1. The purchase of the new defibrillator has been completed, the machine and equipment delivered to the VHMC. Installation will be completed shortly.

* + 1. It was unanimously **RESOLVED to make the following immediate Donation:**

**£200 to Compass Magazine** *(payee Mid Trent Churches (Compass))*to help with ongoing production costs, and to review a possible further donation at the January 2024 PC meeting.

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**9. To discuss Highways issues and note any requiring reporting**

* Casey Bridge repairs – the impact of the new repairs on the bridge, effectively narrowing it by 18 inches have had a significant effect on traffic safety for bridge users. It has also rendered the bridge impassable for some local farm traffic that now has to divert along the busy A51. It was strongly felt that if the bridge had been altered to simply make it safer for (the very infrequent) horse and rider users, and thus diverting funds for important pot hole repairs, then it was considered a very ill judged project, upon which the Parish were not consulted. *Clerk to write to Stafford County Councillor John Francis expressing concerns.*
* Horse and Rider warning signs on Trentfield Lane – *Clerk to renew request with SCC Highways.*
* A new pedestrian access gate onto Trentfield Lane from a private garden has been installed by the property owner. *Clerk to consider if this is a planning matter.*

**10. To review correspondence received and consider items of business for the next meeting.**

Next Civic Amenity Skip Visit - Scheduled 8th July 2023 at Salt Village Hall.

All other items of note had been circulated prior to the meeting.

**11. To inform attendees of dates of future meetings**

Dates of future meetings during 2023 as follows: Wednesdays at 7.30pm.

 6th September, 1st November.

**12. Meeting closed at 20.45 hrs**

Signed .......................................... .........................................

Chair.............................................. Clerk DWCroxford

Date...................................

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